

**PARKS, RECREATION & CULTURAL SERVICES
ADVISORY BOARD MEETING MINUTES**

July 12, 2023

Members present Charlene Rios, Jamie Umana, Chuck Perry, Troy White, Isaac Valdez, and Brad Harshman
 Members absent Rebecca Johnson
 Staff present Doug Coutts, Dollie Boyd, Bill Aukett, Carrie Hoiness, Stefanie Dunn, Tom Los, and Lynne Lynch

2023 MEETING ATTENDANCE RECORD

Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Charlene Rios	C	X	X	A	X	X	X					
Chuck Perry	C	X	X	X	X	X	X					
Isaac Valdez				X	X	X	X					
Rebecca Johnson				X	X	X	E					
Troy White	C	X	X	X	X	X	X					
Jamie Umana	C	X	X	X	X	X	X					
Brad Harshman							X					

C = Meeting Cancelled X = Present A = Absent E = Excused R = Resigned

Call to Order

The regular meeting was called to order by Ms. Rios at 6 p.m.

Approval of Minutes

Ms. Umana moved to approve the minutes dated June 12, 2023. Motion seconded by Mr. Perry. Motion unanimously approved and passed.

Correspondence/Communication/Committee Reports

1. Creative District – Ms. Boyd shared that the first concert was successful, with more than 1,000 people in attendance. She shared that the next concert is scheduled for August 11, 2023, at 7pm. Ms. Boyd shared that partners from the Downtown ML Association attended the Annual WA State Creative District meeting in June and will be hosting a Family Picnic on July 22, 2023. She shared that marketing and branding portion for the Creative District continue to be worked on to further expose the Creative District to the public.
2. Arts Committee – Ms. Boyd shared the next meeting will be Monday, July 17, 2023. The committee will be discussing condition reports and is working on priority list for action of relocation of art in the City.
3. Code Development & Design Standards Committee – Mr. Coutts shared the committee has had 2 meetings thus far, and the committee will be sitting down soon with Planning Department to further review code. He went onto say that fee in lieu of land code is something they are looking at to get at least 5% the value of what a developed park would cost. Mr., Coutts went onto explain that design and code standards will continue to be looked at and keeping developers accountable to developed code standards.

Museum Update

Ms. Boyd advised the most recent show sold 22 pieces, which has been the most for a show this year.

**PARKS, RECREATION & CULTURAL SERVICES
ADVISORY BOARD MEETING MINUTES**

July 12, 2023

She shared the next main gallery show will open July 21, 2023, and a new Community Gallery show will be going up soon. Ms. Boyd shared that museum classes and visitation (1,400+ for June 2023) continue to be great, which she believes the outreach in the community in recent years has been helping tremendously. She shared that there are quite a few speakers coming up in August and September at the museum, also. Ms. Boyd shared there is a new part-time staff, which came via local WorkSource who will be staffing Visitor Information desk from 10 – 2 p.m., Monday – Thursday.

She also shared that with Curator, Ann Schempp's help, the museum returned a Native American collection to the donor, which will become part of a permanent collection at Wanapum Heritage Center. She went on to share that this transfer will free up storage space at the museum and the collection is where it should be. Ms. Boyd shared that there is now Spanish translation for the first 3 exhibits in the museum, which is an exciting goal to achieve.

Recreation Update

Ms. Hoiness shared that Explorer Day Camp and Mobile Rec Program are both up and running. She shared that the transition of day camp to the Larson Rec Center (LRC) has been great as it offers more activity options for the kids and more centralized to Recreation Staff Office. Ms. Hoiness shared that Mobile Rec had some staff issues early on, but is now in full swing. Ms. Hoiness shared the pool has been busy, hosting 24,000 so far this year. She shared that swim lessons and Manta Ray Swim meets have brought in a lot of visitors.

She also shared Trails Planning Team update, with upcoming BARGAS (Bike Rodeo) and there will be a proclamation prepared for review at City Council for Bike Moses Lake Day in October, which will encourage folks to get out and bike the local trails. Ms. Hoiness shared her continued involvement in the water trails and access map, which is going well. Ms. Hoiness shared that the bids came back for the Food Truck Court, which are all too high, so there will be further discussion on how this will move forward.

Mr. Los shared a presentation with the Board about the Ice Rink season, including expenses, revenues, lessons/hockey use, etc. Mr. Los touched on the use of the ice rink by hockey is somewhat maxed out due to the rink being outdoor and therefore dependent on the outside temperature, as well as the decrease in hockey refs for games, which is necessary for competition play. The presentation did not touch on maintenance cost; focused on the operations of the rink. Mr. Los also shared projected cost increases for the upcoming 2023-2024 season for rentals and hockey use.

Maintenance Report

Mr. Aukett shared that Maintenance has a full crew for the first time all year, which is allowing maintenance to be more effective. He mentioned that noxious weeds are being tackled and continued work on irrigation in light of the water restrictions. Mr. Aukett advised that many of the parks have odd addresses, so they have been permitted to choose the 3 days each week for the parks affected by the restrictions to make it more feasible to water regularly. Mr. Valdez asked about the grass conditions of Lauzier Athletic Fields, which Mr. Aukett explained it is due to the water pressure issue at that complex with local wells being shut-off.

**PARKS, RECREATION & CULTURAL SERVICES
ADVISORY BOARD MEETING MINUTES**

July 12, 2023

Director's Report

1. Maple Grove Park Ribbon Cutting – Mr. Coutts provided an invitation to each Board member to the new park dedication on July 20, 2023, at 11:30 a.m. at Maple Grove Park. He advised the developer will be providing snacks, Mobile Rec Unit will be present, and other fun activities.
2. Committee Assignment Update – Mr. Coutts reviewed the current subcommittee assignments. He advised that discussion with Brad Harshman, his background is more geared toward Code Development, and a third member is permitted to be added to that subcommittee if needed. Brief board discussion resulted in Mr. Perry's agreeing to be assigned to 1% for the Arts subcommittee and Mr. Harshman assigned to the Code Development Committee. Ms. Umana moved to approve these assignment changes. Motion seconded by Mr. Valdez. Motion unanimously approved and passed.
3. Acceptance Recommendation for Cascade and Lakeview Park Playground Equipment Contract – Mr. Coutts shared there were 2 playgrounds installed in 2022: Lakeview Park and Cascade Park. He went onto explain that the goal will be release the retainage to the company to close out the contract, however, it was discovered that of about a \$200,000 bid for these playgrounds, only \$100,000 has been paid to the company. Mr. Coutts' recommendation to the Board is to table the vote to release retainage for now, while they ensure that all money of the bid has been spent and there are not further expenses owed to the company. Mr. Coutts advised he hopes there will be more to share at the August board meeting.

Commission Questions/Comments

Mr. Perry asked about the Pickleball courts being used at and around LRC, as he has heard there are reports of excessive noise. Both Mr. Coutts and Ms. Hoiness spoke to the increased use of pickleball this summer, and there have not been any complaints of excessive noise. Ms. Hoiness went onto say that the outdoor pickleball inside the rink is not surrounded by residential neighborhoods, which may be why complaints are non-existent in this case.

Adjournment

Ms. Umana motioned to adjourn the meeting. Motion seconded by Mr. Valdez. Motion unanimously approved. The meeting adjourned at 7:16 p.m.

Minutes approved by Parks, Recreation & Cultural Services Advisory Board on 8th of August 2023.

By: Stefanie Dunn

Stefanie Dunn, Office Manager
Moses Lake Parks, Recreation & Cultural Services