

**PARKS, RECREATION & CULTURAL SERVICES
ADVISORY BOARD MEETING MINUTES**

May 10, 2023

Members present Troy White, Jamie Nixon-Garcia, Chuck Perry, Greg Nevarez, Isaac Valdez, and Rebecca Johnson
 Members absent Charlene Rios
 Staff present Doug Coutts, Dollie Boyd, Bill Aukett, Carrie Hoiness, Amanda Couden, and Stefanie Dunn

2023 MEETING ATTENDANCE RECORD

Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Charlene Rios	C	X	X	A	X							
Chuck Perry	C	X	X	X	X							
Isaac Valdez				X	X							
Rebecca Johnson				X	X							
Troy White	C	X	X	X	X							
Jamie Nixon-Garcia	C	X	X	X	X							
Allison Palumbo	C	X	X	X	R							

C = Meeting Cancelled X = Present A = Absent E = Excused R = Resigned

Call to Order

The regular meeting was called to order by Ms. Rios at 5:56 pm.

Approval of Minutes

Mr. Perry moved to approve the minutes dated April 12, 2023. Motion seconded by Ms. Nixon-Garcia. Motion unanimously approved and passed.

Correspondence/Communication/Committee Reports

1. Creative District – Ms. Boyd stated that they are working with several community organizations to plan summer events; the Juneteenth event in June; the Umani Festival in September; and the 4th of July event in July. The district is also working on the Summer Concert Series.
2. Arts Committee – Ms. Boyd stated that the 1% for the Arts Committee had a very well attended meeting on April 24, 2023. She went onto say that the Finance Department was present to help go over the fund accrual and how that money would be best spent. Ms. Boyd advised that the committee is planning a field trip of sorts on June 5, 2023, which will include walking around town within short distance of the Civic Center and looking at the public art. She also advised that she has asked the committee for a list of priorities for updates or fixes to the public art around town.
3. Tree Ordinance – Mr. Aukett advised that the Tree Ordinance remains on hold, and they are working to replace it with all the water conservation efforts. Mr. Aukett and Mr. Coutts met with the Farmers Market to go over the City’s concerns about parking on the grass. He also advised there was a Desert Lawns Landscaping seminar recently, which helped to go over what the Parks Department has been doing in effort to conserve water.

Museum Update

Ms. Boyd advised the museum is busy getting ready for their Rusty Mammoth sale, which includes various things from art, antiques, jewelry, clothing, etc. She advised also that field trips continue to be

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popular, and that the museum will be hosting 100 kids in the next two days, which will include the entire 1st grade class from Columbia Ridge Elementary. Ms. Boyd shared that more field trips are scheduled for both May and June. Ms. Boyd shared that the July 1st event advertising is in full swing, with the taco contest becoming a popular topic online. She also mentioned that food vendors and participants are still needed. Ms. Boyd shared that museum visitor numbers are still soaring with 1,371 visitors this April compared to 890 in April 2022.

Recreation Update

Ms. Hoiness shared that the summer brochure is out with plenty of new programs to offer, including parent survival night, meditation, a men's 3 on 3 basketball contest, and volleyball academy. Staff have been busy gearing up for the pool, roller rink, Mobile Rec, and Explorers Day Camp. Ms. Hoiness shared that the roller rink's grand opening date will be May 20, 2023, and T-Mobile is sponsoring 100 free admission entries. She also shared a vendor, Blended, is planning to sell smoothies and other items in the kitchen area at the LRC soon. Ms. Hoiness shared that information has been released to the public for the LRC bike rack contest that will run through August 31, 2023. Ms. Hoiness shared that SpringFest is this month and artists set to perform include, Montell Jordan, Tone Loc, and Vanilla Ice.

Parks Update

Mr. Aukett shared that crews have been busy with spring sports and prepping for SpringFest. He advised that the Japanese Garden opening date has been pushed back as they work to repair a leak that was found in the pond. Mr. Aukett advised that the Surf 'n Slide water park opening is keeping crews busy, also. He shared that a few maintenance staff have recently been certified and/or re-certified for Aquatic Facilities Operator.

Director's Report

1. 1st Quarter LRC Operation report – Ms. Hoiness reported the LRC has had 14 facility rentals since its opening, which include meetings, events, birthday parties, anniversaries, etc. She also shared that daily admissions include 614 adults, 58 seniors, 407 teens, and 69 youth passes sold. Ms. Hoiness went onto to advise that there were 1,960 (combined children and spectators) logged in to enter the building. She shared that monthly passes are the most popular of the pass options, with 36 adults, 14 seniors, and 3 teens monthly passes sold. Total punch passes sold include 37 adults, 12 seniors, 12 teens, and 3 youth. Ms. Hoiness shared that revenue for the LRC it is lower than expected, but part of December and all of January was a free to the public, which may a factor. She shared that staff are looking to roll out the ActiveFit and SilverFit programs, which they expect to boost membership sales.
2. PR&CS Board Vacancy – Mr. Coutts advised that Allison Palumbo has informed him she will be stepping down from Advisory Board, due to having too many commitments. He shared that this vacancy has been posted and that interviews will be conducted for the position.
3. Committee Assignments Update – Mr. Coutts shared that there are 2 current sub-committees: The Creative District and 1% for the Arts Committee. Additionally, Mr. Coutts stated he is looking to create a new committee for Design Standards and Codes for Parks. Board members participation in sub-committees was outlined as follows:
 - a. Design Standards and Codes for Parks: Mr. Perry and Mr. Valdez

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- b. Creative District: Ms. Nixon-Garcia and Ms. Johnson
 - c. 1% for the Arts Committee: Mr. White, Ms. Rios
4. Board Vice Chair – Mr. Coutts advised that with Ms. Rios’ absence at the last Board Meeting, it was apparent that the vice-Chair vacancy should be officially filled now that we have a full Board present for the discussion. Ms. Rios moved to appoint Jamie Nixon-Garcia as vice-Chair for this Advisory Board. Motion seconded by Ms. Johnson. Motion unanimously approved and passed.

Adjournment

Mr. White moved to adjourn, seconded by Mr. Perry. The meeting adjourned at 7:13 p.m.

Minutes approved by Parks, Recreation & Cultural Services Advisory Board on 14th of June 2023.

By: Stefanie Dunn
Stefanie Dunn, Office Manager
Moses Lake Parks, Recreation & Cultural Services