

Moses Lake Municipal Airport Commission

A regular meeting of the Moses Lake Municipal Airport Commission was held on Thursday, May 04, 2023, at 6:00 p.m. The meeting was called to order by Rod Richeson.

P = Present E = Excused A = Absent C = Canceled

Name	Jan 5 26	Feb 9 23	Mar 9	Apr 6 27	May 4	Jun 8	Jul 6	Aug 3	Sept 7	Oct 5	Nov 2	Dec 7
Rod Richeson	P P	P P	P	P P	P							
Richard Pearce	P P	P P	P	P P	P							
Finley Grant	E P	E P	P	P P	P							
Darrin Jackson	P P	P P	P	P P	P							
Richard Waltman	P P	P P	P	P P	E							

COMMISSION MEMBERS PRESENT/ABSENT/EXCUSED: **Present:** Rod Richeson, Darrin Jackson, Richard Pearce, and Finley Grant. Mr. Jackson made a motion to excuse Mr. Waltman from the meeting since he was in Colorado. The motion was seconded by Mr. Grant and passed unanimously.

OTHERS PRESENT: Trisha Kehret, Engineering Administrative Technician, Tony Massa, Public Works Superintendent, and Rich Huebner, Assistant City Manager (via Zoom).

VISITORS: Jay Williams.

MINUTES OF APRIL 6th MEETING & APRIL 27th STUDY SESSION: A motion was made by Mr. Pearce to approve both minutes of the April 06, 2023, meeting and April 27, 2023, study session. The motion was seconded by Mr. Grant and passed unanimously with the abstention from Mr. Jackson due to losing Zoom connection during April 27th study session.

MAY INSPECTION REPORT: Mr. Waltman was scheduled to give the inspection report for May. Mr. Waltman is out of town for this meeting and unable to provide his report, however, nothing was mentioned to the Commission by Mr. Waltman about needing attention. Mr. Jackson mentioned he mowed on Tuesday and in the process damaged a runway light. The light has been repaired and in working order.

NEW BUSINESS:

- A. **ADDITIONAL AUTO INSURANCE RECOMMENDATION TO COUNCIL:** After conversations in the April 27, 2023, study session, the Commission would like to make a recommendation to City Council regarding the additional automobile insurance required of the lessees at the airport. A motion was made by Mr. Pearce to propose to the City Council that airport lessees do not have to pay more than the state requirements for automobile insurance. The motion was seconded by Mr. Jackson. Mr. Pearce addressed the distances that are driven at the airport and Mr. Richeson mentioned Basin Pacific did a short canvas and found that no other airports require additional auto insurance for lessees versus visitors. After further discussion, the motion was passed unanimously.

- B. **BUILDING AIRPORT WEB PAGE:** The Commission would like to see the Moses Lake Municipal Airport webpage updated. Mr. Williams created the web page moseslakemunicipalairport.com to showcase the airport. The City has a policy on social media and websites because of several legal obligations, one being public records retention. Whoever has this webpage up will have to work with the administration and City Manager to be compliant with city policy. Mr. Richeson and Mr. Huebner will get together to work on this project.

- C. **WEED SPRAYING:** The Commission received a recommendation to spray for purple loco weed and broadleaf. The Commission can make a request to Public Works to schedule the spraying. Mr. Massa suggested the Commission email him with the recommendation and spray locations. Mr. Pearce made a motion to request spraying services from the City staff to do some broadleaf and purple loco weed control with Mr. Jackson's help in identifying areas to spray. The motion was seconded by Mr. Grant and passed unanimously.

- D. **STOL RULE ADOPTION:** Mr. Richeson would like to change the word "adoption" to say STOL Rule Notification. In consultation over the last few days, with Ms. Kenison and the air boss for the STOL event weekend, Mr. Richeson has borrowed some rules and modified them to fit what they are doing. Mr. Richeson wanted to let the Commission know that they will have a policy document that will be handed out and briefed to all participants of the STOL event.

Mr. Jackson will file a Notice to Airman (NOTAM) for the event saying there will be additional traffic near the airport using non-standard pattern altitudes.

MISCELLANEOUS:

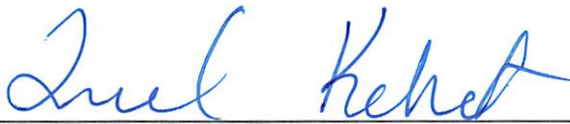
- Mr. Williams stated the applications for hangars specify the hangars can be white, tan, or bare metal. He is requesting to use a non-standard color of forest green with barn red doors. Mr. Jackson made a motion to allow Mr. Williams to use non-standard colors for his hangar and doors. The motion was seconded by Mr. Grant and passed unanimously.

Mr. Huebner advised making a formal update to the policy standards to reflect this motion.

- Mr. Massa received the pre-application information just prior to this meeting. He handed out a copy to the Commission and explained he has not had time to review it. Mr. Massa suggested the Commission review it and if there are any questions, set up a time for up to two Commissioners to meet with him before the next meeting.

Mr. Jackson asked the Commission to take time to review the original motion made in April 2022, that the City Council made on the fuel system to know what the responsibility of the Commission and the City was.

Mr. Jackson made a motion to adjourn the meeting. The motion was seconded by Mr. Grant and passed unanimously. The meeting was adjourned at 6:42 p.m.



Trisha Kehret, Engineering Administrative Technician