

MOSES LAKE CITY COUNCIL  
March 27, 2018

**CALL TO ORDER:**

The regular meeting of the Moses Lake City Council was called to order at 7:00 p.m. by Mayor Liebrecht in the Council Chambers of the Civic Center, 401 S. Balsam, Moses Lake, Washington.

**ROLL CALL:**

City Clerk Debbie Burke called the roll. The following were present:

Mayor Liebrecht, Deputy Mayor Curnel, Council Members Myers, Jackson, Riggs, and Leonard. There is currently one vacant position.

**PLEDGE OF ALLEGIANCE:**

Council Member Leonard led the Council in the Pledge of Allegiance.

**SUMMARY REPORT:**

**MAYOR'S REPORT**

Mayor Liebrecht recommended reappointment of the following members currently serving on the Lodging Tax Advisory Committee (LTAC): Chair/Council Member Ryann Leonard, Debbie Doran-Martinez, Leslie Ramsden, Cale Russell, and Tim Molitor. Council Member Leonard recused herself from the vote.

Action taken: Deputy Mayor Curnel moved to affirm the reappointments of LTAC members, second by Council Member Riggs. The motion carried 5 – 0.

**CITY MANAGER'S REPORT**

Airport Commission Update MLMC 2.50. City Manager John Williams requested Council's direction to remain as an Airport Commission that has membership regulated by the state or to rename as an Airport Advisory Board which can be regulated locally. The consensus of the Council was to draft an amendment to the Code for an Advisory Board.

Council Vacancy. Council Member Mike Norman resigned on February 27<sup>th</sup>. Council approved the application form and due date during the March 13<sup>th</sup> meeting to fill the vacancy. The Council formed a subcommittee of Mayor Liebrecht, Council Member Leonard, and Council Member Jackson to draft the process and questions for interviewing candidates at their April 10<sup>th</sup> meeting.

**CITIZEN'S COMMUNICATIONS**

**SCHOOL LEVY**

Elisia Dalluge, 310 Loring Dr, Moses Lake, clarified that the levy amount of \$1.50 is replacing the expiring \$4.52 tax for the April 24<sup>th</sup> election and will need to pass in order to maintain equalization funding.

**CONSENT AGENDA**

- #1**
- a. Meeting minutes dated March 13, 2018.
  - b. Claims in the amount of \$311,361.99; prepaid claim checks in the amount of \$48,210.68; and claim checks in the amount of \$1,136,101.28.

Action taken: Council Member Leonard moved to approve the Consent Agenda, second by Deputy Mayor Curnel. The motion carried 6 – 0.

**CONTINUED BUSINESS**

- #2** Ordinance 2892 – Amend MLMC Chapter 10.18 Off-Road Vehicles & WATV's  
The proposed ordinance adds helmet and seat belt safety requirements for youth. City Clerk Debbie Burke read the ordinance title into the record. Council Member Leonard requested to add "DOT approved" helmets in MLMC 10.18.030(A).

Action taken: Council Member Jackson moved to adopt the ordinance as amended, second by Deputy Mayor Curnel. The motion carried 6 – 0.

**#3** Ordinance 2893 – 1<sup>st</sup> Quarter Budget Amendment

The proposed budget amendment is a combination of 2017 programs being carried forward, correction of errors, as well as new grants and Council initiatives since the 2018 budget was set. City Clerk Debbie Burke read the ordinance title into the record.

Action taken: Council Member Leonard moved to adopt the ordinance as presented, second by Council Member Riggs. The motion carried 6 – 0.

**#4** Ordinance 2894 – Amend MLMC Chapters 1.12, 2.10 and 2.12 Finance Director/City Clerk Duties

The amendment will separate the positions of Finance Director and City Clerk as well as eliminate the duplicate designation of Claims Agent. City Clerk Debbie Burke read the ordinance title into the record.

Action taken: Council Member Leonard moved to adopt the ordinance as presented, second by Deputy Mayor Curnel. The motion carried 6 – 0.

**NEW BUSINESS**

**#5** 2017 Year End Financial Report

Actual 2017 citywide budget performance has produced a stable revenue position, and was effectively managed so that overall departmental expenditures have been restrained below authorized budget levels. Council commended staff for doing a great job.

Action taken: Council Member Jackson moved to accept the 2017 Year End Financial Report as presented, second by Council Member Leonard. The motion carried 6 – 0.

**ADMINISTRATIVE REPORTS**

Parks Director Spencer Grigg solicited participation of two Council Members to participate in a Museum Assessment Program (MAP). Mayor Liebrecht and Council Member Riggs volunteered to participate. The MAP helps mid-sized museums to strengthen operations, plan for the future and meet standards.

Finance Director Cindy Jensen advised that the curbside yard waste products are now being taken to the regular landfill site because we have not found a processor in the area to take our material. Grant County Solid Waste is aware of this action.

City Manager John Williams met with Derek Smith who recently pledged a donation toward WATV signs.

**COUNCIL COMMUNICATIONS AND REPORTS – no action taken.**


**EXECUTIVE SESSION**

Mayor Liebrecht called an Executive Session at 7:59 p.m. to be held for 20 minutes pursuant to RCW 42.30.110(b) and (c) to consider property acquisition and to consider the minimum price at which real estate will be offered for sale with no action to follow. The Executive Session was extended at 8:19 p.m. for five minutes.

**ADJOURNMENT:** The regular meeting was adjourned at 8:30 p.m.

ATTEST

  
Debbie Burke, City Clerk

  
Karen Liebrecht, Mayor