

Moses Lake Municipal Airport Commission

A regular meeting of the Moses Lake Municipal Airport Commission was held on Thursday, March 09, 2023, at 6:00 p.m. The meeting was called to order by Rod Richeson.

P = Present E = Excused A = Absent C = Canceled

Name	Jan 5 26	Feb 9 23	Mar 9 23	Apr 6 20	May 4 25	Jun 8 22	Jul 6 20	Aug 3 24	Sept 7 21	Oct 5 19	Nov 2	Dec 7 28
Rod Richeson	P P	P P	P									
Richard Pearce	P P	P P	P									
Finley Grant	E P	E P	P									
Darrin Jackson	P P	P P	P									
Richard Waltman	P P	P P	P									

COMMISSION MEMBERS PRESENT/ABSENT/EXCUSED: Present: Rod Richeson, Darrin Jackson, Richard Pearce, Richard Waltman and Finley Grant.

OTHERS PRESENT: Trisha Kehret, Engineering Administrative Technician, Tony Massa, Public Works Superintendent, and Rich Huebner, Assistant City Manager.

VISITORS: Council Member David Eck and Jay Williams.

MINUTES OF FEBRUARY 23rd MEETING: A motion was made by Mr. Jackson to approve the minutes of the February 23rd, 2023, meeting. The motion was seconded by Mr. Grant and passed unanimously.

OLD BUSINESS:

- A. **SPRAYING/FERTILIZING AT THE AIRPORT:** Mr. Richeson stated the Commission is still trying to get things squared away with Public Works with the spraying, and he would like to take it as an action item to get everything done. Mr. Richeson also stated Tim Prickett was spraying the airport on March 9th.

- B. **AIRPORT OPERATIONS BUILDING USE CONTRACT:** Two different drafts of the airport operations building use contract were submitted. A motion was made by Mr. Pearce to accept Draft #2. The motion was seconded by Mr. Jackson and passed unanimously. Mr. Huebner will take Draft #2 to the city attorney for review and bring feedback to the next meeting.

- C. FUELING STATION: Mr. Richeson spoke with Building Official, Lee Creiglow, and was told that Tom Dent's old place was the correct location to put the fueling station. After looking at the drainage, Mr. Creiglow said it would cost a lot of money to recreate it. Mr. Creiglow also said he would be interested in helping the Commission review what it would take to become ADA compliant to use the bathroom in the office space.

Mr. Massa announced the pre-application meeting is set for March 20th, at 1:30pm. Mr. Richeson stated that the Commission would be out of town and unavailable on that day. Mr. Huebner will see if the meeting can be moved back one week.

- D. IRRIGATION PROJECT: Mr. Massa sent out a packet for the irrigation project to the Commissioners to look through and decide what the Commission is going to do themselves and what is going to be contracted out.
- E. SIGNAGE/FENCING: The Commission would like to put up four and six foot chain link fencing at the airport for perimeter security. The 6ft fence will run up the east property line against the canal. The 4ft fence will be placed in strategic areas between that east fence and Municipal Airport Road and the west property line to the city shop. Mr. Richeson got some rough numbers per foot from Mr. Massa and started putting together an application for state funding which requires a 10% match. Mr. Richeson asked Rich Mueller from Grant County Airport for advice on writing the grant. The Commission will need to get an assurance from City Council to help with the funding.
- F. STOL EVENT: Basin Pacific are donating web development and marketing development time. A non-production website is ready to be launched in 1-2 weeks.

NEW BUSINESS:

- A. MEETING SCHEDULE: After discussion of going back to only having one meeting a month, Mr. Jackson made a motion to cancel all second meetings of the month for the rest of the year. The motion was seconded by Mr. Grant and passed unanimously.
- B. TIEDOWNS: Mr. Richeson would like to remove the broken up concrete from six of the old tiedowns that are closest to Municipal Airport Road, leaving the tiedown itself, to help with mowing.

MISCELLANEOUS:

- A. The EAA club is asking for help to fund a concrete patio project. The Commission discussed finding out how big of a patio slab can be poured without needing a permit and having someone donate the concrete.
- B. Mr. Waltman volunteered to do the monthly airport inspections for the rest of the year.
- C. Jay Williams stated that it would be nice to have the striping repainted on the taxi ways before the May events at the airport and asked if it could be discussed and scheduled at the next meeting.

Mr. Williams also asked if there was an update on the lease agreement. The leases are still under review and actively being worked on, but no public update is available at this time.

STAFF AGENDA:

- A. MARKET ANALYSIS UPDATE: Mr. Huebner has shared over the course of a couple of meetings the revised code of Washington 14.08.120 which relates to the powers of municipalities operating airports. Mr. Huebner made clear that the information he was sharing with the Commission and public was state law. He quoted subsection H in full, and two clauses of subsection I of this RCW.

On Tuesday March 14, 2023, the City Council will be considering a motion to establish new market value rates at the airport effective January 01, 2024. Recommendation of city staff to City Council will be to eliminate the delineation of commercial and non-commercial rates and establish a uniform lease rate of \$0.21 per square foot.

A motion was made by Mr. Grant to adjourn the meeting. The motion was seconded by Mr. Jackson and passed unanimously. The meeting was adjourned at 7:07 p.m.



Trisha Kehret, Engineering Administrative Technician