

MOSES LAKE CITY COUNCIL
February 13, 2018

CALL TO ORDER:

The regular meeting of the Moses Lake City Council was called to order at 7:00 p.m. by Mayor Liebrecht in the Council Chambers of the Civic Center, 401 S. Balsam, Moses Lake, Washington.

ROLL CALL:

Executive Secretary Sophia Guerrero called the roll. The following were:

Present: Mayor Liebrecht, Deputy Mayor Curnel, Council members Myers, Norman, Jackson, Riggs, and Leonard.

PLEDGE OF ALLEGIANCE:

Mr. Richard Pearce led the Council in the pledge of allegiance.

SUMMARY REPORTS:

MAYOR'S REPORTS

Civic Center Rental Policy

Mayor Liebrecht asked Council if they would consider reducing the facility rental rate for a non-profit group interested in using the Civic Center for their event. Mayor Liebrecht asked Council to contact her during their free time for discussion.

No Action taken

ADDITIONAL BUSINESS - none

CITY MANAGER'S REPORTS

Port of Moses Lake – Sister City – Japan

Port of Moses Lake Executive Director Jeff Bishop asked City Manager John Williams if Council would be interested in pursuing sister city status with the Town of Toyoyama in Aichi Prefecture, Japan. The Port of Moses Lake delegates will be traveling to Japan very soon for business and would like to take a City Representative to Japan, if the Council is interested in establishing a relationship with the Town of Toyoyama. After considerable discussion, the consensus from Council would be not to pursue sister city status with another city at this time. The Council feels honored to have been asked but they fear it would dilute the current program with our current Sister City - Yonezawa, Japan. The offer has been declined.

New City Employees Introduced to the Council

Municipal Services Director Fred Snoderly introduced three of the six new employees in his department to the Council. Present: Rudy Ornelas – Water Distribution Manager Operator in Training, Robert DeLeon – Engineering Tech II, Reuel Klempel – Water Division Foreman. Absent: Steven Mugnos – Building Maintenance Worker, Scott Myers – Street Maintenance Worker, and Caleb Henson – GIS Tech/Locator

CITIZEN'S COMMUNICATIONS – None

CONSENT AGENDA

- #1 a. Minutes: The minutes of the January 23, 2018 council meeting were presented for approval.
- b. Approval of Claims, Prepaid Claims, Checks, and Payroll: Vouchers audited and certified by the Finance Director as required by RCW 42.24.080, and those expense reimbursement claims, certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Council for approval and is retained for public inspection at the Civic Center. As of February 13, 2018 the Council does approve for payment claims in the amount of \$647,864.67; prepaid claim checks in the amount of \$29,511.23; claim checks in the amount of \$766,472.42; and payroll checks in the amount of \$357,955.64, \$3,799.02, and \$369,830.99.

Deputy Mayor Curnel pulled item 1b. for discussion. Deputy Mayor Curnel asked City Staff what the Umpqua Bank EFT charges were for in the claim checks, why there were no purchase descriptions, and why were they for large amounts of money to a particular individual. With the consensus from Council, they would like to see a purchase description on the report, if the dollar amount is over \$1,000.00.

Action Taken: Deputy Mayor Curnel moved to accept the entire consent agenda as presented, including the request to have a better description for purchases over \$1,000 in the Bills and Checks Report, seconded by Council member Riggs, and passed unanimously.

NEW BUSINESS

#2 Airport Commission Presentation

Airport Commissioner Vice-Chair Richard Pearce presented to Council the functions, duties, and maintenance the commission performs at the Moses Lake Municipal Airport. No action taken.

#3 Ordinance – Amend MLMC Chapter 12.36 Park Rules and Regulations

An ordinance was presented which amends the Moses Lake Municipal Code Chapter 12.36 Park Rules and Regulations.

Current park regulations as written do not prohibit installation of displays or exhibits on park property. There has been some issues with such items being installed in parks without authorization. This amendment would add a prohibition to the existing list in the ordinance.

Considerable discussion. 1st presentation of the ordinance. No action taken.

#4 Request to Award Large Water Meter and Vault Project – 2018

The City received six bids for the Large Water Meter and Vault Project – 2018. This project includes the replacement of eight 3-inch diameter water meter and vaults, two (2) 1 ½" diameter water meter and tiles, and one 2-inch water meter and tile and associated piping within the City of Moses Lake water service area. The work also includes, cement concrete work (sidewalk, water meter pads, and curb), HMA patching, repair of disturbed irrigation systems and sod replacement.

Considerable discussion among Council and staff.

Action taken: Council member Norman moved to award the Large Water Meter and Vault Project 2018 to Superior Walls in the amount of \$121,549.78, seconded by Deputy Mayor Curnel, and passed unanimously.

#5 Resolution – Rescinding Res. No. 2766 – Personnel Policies, Compensation, and Benefits

A resolution rescinding Resolution No. 2766 setting personnel policies, compensation, and benefits was presented for approval and read in its entirety.

City Manager John Williams informed Council that staff is in the process of converting many existing policies into a new administrative policy book format. There were a number of policies that were outdated or have been significantly impacted by recent legislation or rule changes, so it was appropriate to rescind these policies. Specifically, the section regarding sick leave has been voided by the passing on Initiative 1433 in 2016 and sets the state minimum wage and sick leave rules. These particular administrative policies will be maintained by the Human Resources Department and authorized/signed by the City Manager under authority set by RCW 35A.13. Certain policy changes may be brought before council in the future to repeal or amend other resolutions as necessary.

Considerable discussion among Council and city staff.

Action taken: Council member Jackson moved to adopt Resolution No. 3718 as presented, seconded by Council member Leonard, and passed unanimously.

ADMINISTRATIVE REPORTS

K-9 Program

Police Chief Kevin Fuhr informed Council that the K-9 program is moving forward. A canine handler will be chosen and sent to Indiana next week to bring the K-9 to Moses Lake. Training will begin March 5th.

Port of Moses Lake – City Utility Services

Deputy City Manager Gilbert Alvarado reminded Council of the upcoming study session with the Port Commissioners on February 27th at 5:00 pm in the Civic Center Auditorium to discuss utility extension. After considerable discussion among city staff and the Port of Moses Lake, a resolution will be presented in the near future for Council to consider allowing the Port of Moses Lake to connect without annexation.

COUNCIL COMMUNICATIONS AND REPORTS – None

EXECUTIVE SESSION


The regular meeting was adjourned at 8:10 p.m. and the Council met in a 20-minute executive session with the City Attorney under RCW 42.30.110(c) to consider the minimum price at which real estate will be offered for sale. No action to follow.

The executive session was adjourned at 8:30 p.m. and the regular meeting was reconvened.

ADJOURNMENT: The regular meeting was adjourned at 8:30 p.m.

ATTEST




Karen Liebrecht, Mayor

Debbie Burke, City Clerk