

MOSES LAKE CITY COUNCIL  
April 11, 2017

The regular meeting of the Moses Lake City Council was called to order at 7 p.m. by Mayor Voth in the Council Chambers of the Civic Center, 401 S. Balsam, Moses Lake, Washington.

Executive Secretary Sophia Guerrero called the roll. The following were:

Present: Mayor Todd Voth, Deputy Mayor Karen Liebrecht, and Council members Don Myers, Bill Ecret, David Curnel, Ryann Leonard, and Mike Norman

**PLEDGE OF ALLEGIANCE:** Shannon Hintz, Moses Lake Business Association, led the Council in the pledge of allegiance.

**MAYOR'S REPORTS** - None

**ADDITIONAL BUSINESS** - None

**CITY MANAGER'S REPORTS** - None

**TREE REPLACEMENT**

John Williams City Manager, reminded the Council of the rejection of the bid for the 2017 tree replacement project and requested direction on how the staff should proceed with the addressing the dead and overgrown trees in the downtown paver area.

Shawn O'Brien, Asst. Municipal Services Director/City Engineer, stated in the downtown business area there are 240 trees which includes 34 of the original honey locust. Of those 34 trees, 26 have overgrown the grate opening which is cutting into the trunks; 16 of those are causing damage or have died and been removed.

There was some discussion and it was the consensus of the Council that the dead and problematic trees be removed and the City research alternatives to replacing the trees. Staff will provide information on the costs of doing the work with City crews vs an outside company.

**K-9 GRANT REQUEST**

John Williams, City Manager, stated that the Police Department has the opportunity to apply for a K-9 grant program and requested direction from the Council on whether or not to pursue the grant.

Kevin Fuhr, Police Chief, stated that the first dog would be a tracking dog and current staff would be trained as a K-9 handler.

There was some discussion and it was the consensus of the Council to proceed with applying for the grant.

**CITIZEN'S COMMUNICATIONS**

**MOSES LAKE BUSINESS ASSOCIATION**

Shannon Hintz, Moses Lake Business Association, gave some background information on the association and stated that contrary to rumor, the Association is going strong and is currently looking for a new director.

**CONSENT AGENDA**

Minutes: The minutes of the March 28 meeting were presented for approval.

Approval of Claims, Prepaid Claims, Checks, and Payroll: Vouchers audited and certified by the Finance Director as required by RCW 42.24.080, and those expense reimbursement claims, certified as required by RCW 42.24.090, have been recorded on a listing which has been made available to the Council for approval

and is retained for public inspection at the Civic Center. As of April 11, 2017 the Council does approve for payment claims in the amount of \$401,963.06; prepaid claims in the amounts of \$35,249.48 and \$401,963.06; claim checks in the amount of \$964,286.37; and payroll in the amounts of \$331,889.33 and \$3,965.94.

Ordinance - Amend 13.12 - Water, Sewer, and Stormwater Rates: An ordinance was presented which removes the fees and references them to the approved fee schedule.

Barrington Point 3A Preliminary Plat and Findings of Fact: The Barrington Point 3A Preliminary Major Plat and Findings of Fact were submitted for approval. This is a 28 lot plat on 6.52 acres located west of Paxson Drive, east of Crestview Drive, south of Park Orchard Elementary School, and about 2,100' south of Valley Road. The site is zoned R-1, Single Family Residential, which corresponds with the underlying Comprehensive Plan Land Use Designation of Residential. The Planning Commission recommended that the preliminary plat be approved with conditions.

Action Taken: Council member Leonard moved that the Consent Agenda be approved, seconded by Council member Norman, and passed unanimously.

## **OLD BUSINESS**

### **RESOLUTION - PURCHASES AND CONTRACTS**

A resolution was presented which establishes delegated authority for certain types of contracts, emergency purchases, grant applications, and establishes reporting requirements.

The resolution of the City Council of the City of Moses Lake establishing delegated authority for certain types of contracts, emergency purchases, grant applications, and establishing reporting requirements was read by title only.

John Williams, City Manager, explained that this is a policy that establishes which documents can be signed under the City Manager's authority, those delegated to department heads, and those to be approved by Council. He pointed out that this deals mainly with purchases.

Action Taken: Council member Ecret moved that the resolution be adopted, seconded by Council member Curnel, and passed unanimously.

## **NEW BUSINESS**

### **ORDINANCE - TERMINATE FRANCHISE**

An ordinance was presented which terminates the franchise granted to Ken Wiser for a private irrigation main under Truman Drive. With the development of the area by Hayden Homes, the irrigation main is no longer needed.

Gilbert Alvarado, Community Development Director/Deputy City Manager, gave the background on the irrigation main and franchise.

### **ORDINANCE - AMEND 10.12 - PARKING REGULATIONS**

An ordinance was presented which amends Chapter 10, 12, Parking Regulations, by restricting parking on both side of Lakeland Drive from East Oasis Circle to Nelson Road.

Shawn O'Brien, Asst. Municipal Services Director/City Engineer, explained the reason for restricting parking on Lakeland Drive and converting it to three lanes.

### **RESOLUTION - NUISANCE ABATEMENT COSTS - 2118 SPRUCE**

A resolution was presented which affirms the Council's prior authorization to staff to collect the funds expended for the nuisance abatement at 2118 Spruce.

The resolution establishing the billing to be imposed against Lorance Pence, as the owner of certain real property upon which the City caused abatement of a nuisance to be performed after a failure of the property owner to abate the same was read by title only.

Action Taken: Council member Leonard moved that the resolution be adopted, seconded by Council member Norman, and passed unanimously.

#### RESOLUTION - NOTICE OF INTENT TO ASSUME TRANSPORTATION BENEFIT DISTRICT

A resolution was presented which sets a public hearing to adopt an ordinance to authorize the City to assume the rights, powers, functions, and obligations of the Transportation Benefit District.

The resolution of the City Council of the City of Moses Lake, Washington, establishing a hearing date to consider an ordinance to authorize the City of assume the rights, powers, functions, and obligations of the City of Moses Lake Transportation Benefit District was read by title only.

John Williams, City Manager, reminded the Council of the procedures necessary before the Council can conduct certain business of the Transportation Benefit District during the regular Council meetings. He explained that the Transportation Benefit District is still a separate entity with a specific accounting system but would be included in the City's regular audit instead of requiring a separate audit.

Action Taken: Council member Liebrecht moved that the resolution be adopted, seconded by Council member Myers, and passed unanimously.

#### STREET RECONSTRUCTION FUNDING

John Williams, City Manager, stated that the Board of the Transportation Benefit District allocated funds to the Kittleson Road project and staff was requested to report to Council how to fund the remaining cost of the project. He explained how the funding would work and that it would not require an interfund loan or repayment to the Transportation Benefit District.

Bob Taylor, Finance Director, explained where the funds could come from.

There was some discussion by Council.

Action Taken: Council member Leonard moved that funds be reallocated to improve Kittleson Road and accept the funding from the Transportation Benefit District, seconded by Council member Norman, and passed unanimously.

#### SAND DUNES WASTEWATER TREATMENT PLANT - HEADWORKS IMPROVEMENTS

The City received four bids for the Sand Dunes Wastewater Treatment Plant Headworks Improvements Project. This project will expand the capacity of the headworks, replace the deteriorated shelter and controls, provide a redundant channel and screen, improve flow control, and include improvements to address hydrogen sulfide and odor issues.

There was some discussion by the Council since the bids came in higher than the engineer's estimate.

Action Taken: Council member Leonard moved that the bid be awarded Culbert Construction in the amount of \$1,142,412.18, seconded by Council member Curnel, and passed unanimously.

#### TEN PIN BREWERY - WASTE DISCHARGE PERMIT

After monitoring the waste discharge from the Ten Pin Brewery for the past year, it has been determined that a waste discharge permit is necessary as several of the characteristics of their flow do not meet the City's discharge limits. Authorization was requested for the City Manager to sign the Waste Discharge Permit.

There was some discussion.

Action Taken: Council member Norman moved that the City Manager be authorized to sign the Industrial Waste Discharge Permit No. 22 for the Ten Pin Brewery, seconded by Council member Curnel, and passed unanimously.

#### THE GREENS - PLAT EXTENSION

The new owners of The Greens have requested a one year extension of the preliminary plat approval for Phase 2 of the project.

Council member Norman declared a conflict of interest and left the dias.

Gilbert Alvarado, Community Development Director/Deputy City Manager, gave the background of the project.

Craig Schultz, Northlake Capital Development, new owner of The Greens stated that they are attempting to develop the area with an eye to the existing market. The units will be rentals because that is what the market is looking for at the present time.

There was some discussion by the Council on the development of the area.

Action Taken: Council member Leonard moved that the request be granted, seconded by Council member Ecret, and passed unanimously.

#### ADMINISTRATIVE REPORTS

##### AWC LEGISLATIVE PRIORITIES COMMITTEE

John Williams, City Manager, reported on his testimony before the legislature and his meetings with the legislators on bills affecting cities.

##### POLICE DEPARTMENT

Kevin Fuhr, Police Chief, stated that they have been testing different body cameras and have now decided which one will work best for the police officer and are in the process of purchasing the cameras with a grant that was previously awarded to the City.

##### COUNCIL COMMUNICATIONS AND REPORTS - None

#### EXECUTIVE SESSION

The regular meeting was adjourned at 8:25 p.m. and the Council met in a 30 minute executive session with the City Attorney under RCW 42.30.110(C) to consider the sale of real estate and RCW 42.30.110(G) to review the performance of a public employees. No action to follow.

At 8:55 the Council extended the executive session for an additional 10 minutes.

The executive session was adjourned at 9:05 p.m. and the regular meeting was reconvened.

ADJOURNMENT: The regular meeting was adjourned at 9:05 p.m.

ATTEST

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Todd Voth, Mayor

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W. Robert Taylor, Finance Director